

# Lancaster Northeast Neighbors United Board Meeting

May 7th, 2020, 7:00 PM

<https://meet.jit.si/nulanc-board-20200507>

## Attendees

- Tim Freund
- Steve Garner
- Andrew Whalen
- Kendra Saunders
- Katie Chaffinch
- Carl Feldman
- Alex King

## Agenda

### Follow-up

1. Approval of April 2020 Minutes
2. Formally approve new board members: Kendra Saunders, Steve Garner, Katie Chaffinch
3. Incorporation Progress Report
4. Pretty Porch Contest
  - Our plan is to announce on Mother's Day

### New Business

5. \$2500 grant opportunity from the City
6. Bylaw Review
7. Conflict of Interest Policy RFC

## Meeting Notes

### Meeting called to order

The meeting was called to order at 7:09 by Carl.

### Approval of April 2020 Minutes

The [April 2020 Minutes](#) were approved unanimously.

### Formally approve new board members: Kendra Saunders, Steve Garner, Katie Chaffinch

The board made a request for participation via social media to fill Jill Broderic's position. We had three neighbors step forward from within our area and all were informally approved via email.

Kendra moved to Lancaster in 2002, she recently moved to the NE in October.

Katie moved to Lancaster in 2013, works as a social worker at Ross Elementary.

Steve is recently retired and now able to devote more time to the neighborhood after many years of commuting to New York City.

### Incorporation Progress Report

Our incorporation advertisement will run in the Lancaster Law Review on May 8th, and it will be scheduled for publication in LNP as soon as payment is processed.

Our next action items (in order):

- Approve bylaws
- Draft and approve conflict of interest policy and forms
- Elect officers
- Record a motion to open a bank account
- Register with the PA SOS for charitable solicitation.
- Submit 1023-EZ to receive 501(c)3 designation. Once this is accepted donations are tax deductible.

### Pretty Porch Contest

We will apply for a Love Your Block grant (\$500) to support prizes for the Pretty Porch Contest, and we can extend the categories to include the following:

- First time
- Vegetable / victory gardens
- Stoops / Concrete jungle
- Native plants

Kendra, Katie, and Alex are interested in learning the process. We'll have Kate De Haven show the new folks the ropes.

The judging will happen June 22nd through June 26th.

We will create a Golden Shovel award.

The board suggests searching for a local company that could subsidize someone who wants to participate but doesn't have the resources to do so.

Ross community garden can donate a corner to someone who wants to participate but has no yard space to do so.

### **\$2500 Grant Opportunity re: COVID19 Responses**

The City wants to give neighborhoods \$2500 to do something in response to COVID19, but we need to have some sort of idea of what we'd do. The projects can be morale boosting or educational or other, and we can run multiple projects that total \$2500.

Possible tie ins / ideas:

- Hospital
- Buy materials and pay someone to sew reusable masks
- The city put real estate boxes with the coloring sheets. We could put those boxes at bus stops and public areas and include masks and / or more info sheets.
- Corner stores / local shops could be distribution points for masks / resources.
- Internet access
  - Educational outreach: teaching folks how they can tether a laptop to a cellphone to do homework. Map public access points in the neighborhood.
  - Sign up for comcast internet essentials and pay for 3 months.
  - The school district says that hotspots cost \$2400 - could be an option for us.
- Can be 3-5 projects, doesn't need to all go to one thing.
- People over 60 / unable to get out: pay for instacart / delivery
- Alternative info distribution: bulletin boards + SMS.
  - Do we know who the old people are? We can paper those houses specifically.

### **Bylaw Review**

Bylaws approved pending finalized edits. We resolved concerns over the map and the timing of elections, reports, and budgets. Bylaws are attached to these minutes.

### **Conflict of Interest Policy RFC**

Alex and Steve will assist Tim with the conflict of interest policy. They will meet on May 21st at 7PM.

### **Next Meeting**

Public Meeting: June 18th 7PM: Carl will announce on Facebook. Tim will configure and test a streaming solution between now and then.

### **Meeting Adjourned at 8PM**